

Pratt Museum

Exhibition/Program Proposal Form

To be completed by freelance curators, artists and groups. Please consult the Exhibition Proposal Guidelines before completing this form. All information should be typed and completed as fully as possible.

Contact Details

Contact Name		
Address		
Email/ Website		
Telephone		

Proposal Details

Working Title	
Project Type (media/field of study)	
Exhibition Concept	
Objectives and Goals	
Themes and Topics	
Exhibition Contents	
Mission Relevance	
Gallery / Space Required	

Equipment / Furniture / Other Materials Required	
Preferred Dates	
Target Audience	
Supporting Programs and Educational Events	
Community Involvement Opportunities	
Retail Opportunities	

Project Budget

Estimated Expenses	Fees	\$
	Transport of works	\$
	Installation of works	\$
	Equipment	\$
	Print materials	\$
	Other (please specify)	\$
	Total expenditure	\$
Estimated Revenue	Sponsorship	\$
	Grants	\$
	In-Kind	\$
	Other (please specify)	\$
	Total income	\$

Supporting Material

Please include the following information as part of your proposal:

- **Biography** - Short biography for each artist / curator
- **Previous Work Samples and/or exhibit contents** – attach printed images or digital storage media (DVD, USB).

No.	Creator	Title	Detail
1			
2			
3			
4			
5			
6			
7			
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10			